Reminders to 2\textsuperscript{nd} round interviewees

1. Please arrive \textbf{15 mins} earlier than the scheduled time.
2. Reporting venue: Conference Room, G/F
3. Please bring with you:
   - Application receipt (if lost, please bring a copy of the child’s birth cert.)
   - A Chinese book and an English book that the child reads
   - A self-addressed and self-stamped ($1.7) envelope bearing the child’s name (with receipt number on top left corner)
4. Submission of supplementary materials:
   All supplementary materials \textbf{must be handed to the School Headmistress Mrs Lam in person by the child during the interview}. Please indicate the child’s name and receipt number on the first page of the supplementary materials. The materials must not be submitted before the interview. We do not accept materials through fax, post or email. Supplementary materials must not exceed 4 sheets of A4 sized paper. The sheets should be stapled at the top left corner. The materials should include:
   - The most recent school report of the child (copy)
   - Recommendation letter from School Head (if any)
   - A brief introduction of the child
5. If the child does not attend the interview, the application will be withdrawn. However, if the absence is due to sickness, please contact our office and fax the doctor’s proof to us (Fax no. 2728 6266).
6. We will inform the 2\textsuperscript{nd} round interview results (for 3\textsuperscript{rd} round interviews) to the parents by post on or before 31 Dec 2014. No name list will be posted online.
7. For enquiries, please contact 2728 3320.