

Ying Wa Primary School  
2024-2025 Extracurricular Activity Fee Reduction Scheme  
Application Reminders  
(As On 30 August 2024)

Our school has established an Extracurricular Activity Fee Reduction Scheme, which adopts eligibility assessment criteria and funding levels provided by the government for students. Based on adjusted family income, three reduction groups have been determined:

$$\text{Adjusted Family Income} = \frac{\text{Total annual income of the family}}{\text{Number of family members} + (1)}$$

Group	Adjusted Family Income (HKD)	Funding Level	Annual Allowance
1	0 – 44,495	*Full	HKD 19,000
2	44,496 – 86,039	Half	HKD 9,500
3	> 86,039	Ineligible	HKD 0

\*For the 2024/25 academic year, the upper limits of “Adjusted Family Income” for three-person and four-person families to receive full funding are HKD 53,868 and HKD 49,559 respectively. For single-parent families with two or three members, they will be treated as three-person and four-person families, respectively, to determine the upper limits of “Adjusted Family Income” eligible for full funding and calculate “Adjusted Family Income.”

Notes:

1. Total annual income of the family includes the full-year income of the applicant and their spouse, 30% of the full-year income of unmarried children living with the applicant's family (if applicable), and allowances provided by relatives (if applicable).
2. Family members typically refer to the applicant, the applicant's spouse, unmarried children living with the applicant's family, and parents supported by the applicant and/or their spouse.
3. For single-parent families with two or three members, the divisor in the formula will be increased to (+2).
4. Students receiving assistance through the Comprehensive Social Security Assistance (CSSA) Scheme can submit an application and relevant supporting documents to the school for full fee subsidy upon verification by the school.
5. Students receiving assistance through the Student Financial Assistance Scheme can submit an application and relevant supporting documents to the school. Upon verification by the school, they will receive the same funding level (full/half) as the Student Financial Assistance Scheme.
6. In addition to family income, approval factors also include situations where the applicant has special financial burdens.
7. The school reserves the right to make the final decision on approval and to modify relevant regulations.

Application Procedure

Complete the Extracurricular Activity Fee Reduction Application Form and submit it, along with the relevant income proof documents, to the school office (if you have already applied for fee reduction for this academic year, there is no need to submit again).

### Application Time

- The application form and relevant supporting documents can be submitted within one week after the activity admission.
- However, parents can also submit applications to the school at any time if there are special circumstances.

### Approval Process

Upon receiving the application form and relevant supporting documents, the school office will verify the data for accuracy and completeness before submitting them for approval by the “Extracurricular Activity Fee Reduction Application Review Task Force.”

Results will be communicated to the applicants in writing within one month.